COVER / SIGNATURE SHEET
for Undergraduate Program Proposals

TYPE OF PROPOSAL (check one):   ☐ New Academic Major*   ☐ New Academic Minor
☒ Revision of Existing Major**   ☐ Revision of Existing Minor

*Append SUNY Form 2A *New Undergraduate Degree Program Proposal*
**Append SUNY Form 3A *Program Revision Proposal: Changes to an Existing Program*

Both forms can be found at http://system.suny.edu/academic-affairs/acaproplan/app/forms/.

PROGRAM TITLE: __Bacehlor of Science in Visual Arts__
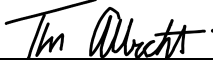
PROPOSING DEPARTMENT/PROGRAM: __Art__

PROPOSING SCHOOL/COLLEGE (if interdisciplinary, check all that apply)**:**

☐ Business   ☒ Fine & Performing Arts   ☐ Science & Engineering
☐ Education   ☐ Liberal Arts & Sciences
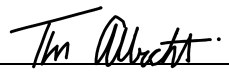
RECOMMENDATIONS TO APPROVE:
*By signing below, you confirm that **consultation with the Library Collections Developer** has taken place and that there are **sufficient faculty, financial, facility and equipment resources** to support and sustain the proposed new or revised program.*

Department Chair(s)/Program Director(s): ___*Tim Albrecht*___ Date __4.25.24__

_____ Date _____

Chair(s), School/College Governing Body(ies): _____ Date _____
(if applicable)

_____ Date _____

Academic Dean(s): ___*Tim Albrecht*___ Date __4.25.24__

_____ Date _____

Chair, Curriculum Committee: ___*Kathy Murphy*___ Date __4/30/2024__

FACULTY SENATE APPROVAL:

Presiding Officer of the Faculty: _____ Date _____

PROVOST/VICE PRESIDENT FOR ACADEMIC AFFAIRS' APPROVAL:

Vice President: _____ Date _____

SUNY approval and SED registration are required for many changes to registered programs. To request a change to a registered program leading to an undergraduate degree, a graduate degree, or a certificate that does not involve the creation of a new program,[1] a Chief Executive or Chief Academic Officer must submit **a signed cover letter and this completed form** to the SUNY Provost at *program.review@suny.edu*.

Section 1. General Information	
a) **Institutional Information**	Institution's 6-digit SED Code: **233500**
	Institution's Name: State University of New York at New Paltz
	Address: 1 Hawk Dr., New Paltz, New York 12561
b) **Program Locations**	List each campus where the entire program will be offered (with each institutional or branch campus 6-digit SED Code): **233500**
	List the name and address of off-campus locations (i.e., extension sites or extension centers) where courses will offered, **or check here [X] if not applicable**:
c) **Registered Program to be Changed**	Program Title: **Visual Arts**
	SED Program Code **79089**
	Award(s) (e.g., A.A., B.S.): **B.S.**
	Number of Required Credits: Minimum [**120**] If tracks or options, largest minimum [ ]
	HEGIS Code: **1099**
	CIP 2010 Code: **50.0101**
	Effective Date of Change:
	Effective Date of Completion[2]
d) **Campus Contact**	Name and title: **Shala Mills, Associate Provost for Academic Planning & Learning Innovation** Telephone and email: **(845) 257-3550; millss@newpaltz.edu**
e) **Chief Executive or Chief Academic Officer Approval**	**Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation, and the institution's commitment to support the proposed program.** *E-signatures are acceptable.* Name and title: Signature and date:
	If the program will be registered jointly[3] with one or more other institutions, provide the following information for each institution:
	Partner institution's name and 6-digit SED Code:
	Name, title, and signature of partner institution's CEO (or **append** a signed letter indicating approval of this proposal):

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[1] To propose changes that would create a new program, Form 3B, Creating a New Program from Existing Program(s), is required.
[2] If the current program(s) must remain registered until enrolled students have graduated, the anticipated effective date by which continuing students will have completed the current version of the program(s).
[3] If the partner institution is non-degree-granting, see SED's CEO Memo 94-04.

Section 2. Program Information

Section 2.1. Changes in Program Content

[ ] No changes in program content. *Proceed to Section 2.2.*

a) **Check all that apply. Describe each proposed change and why it is proposed.**

[ ] Cumulative change from SED's last approval of the registered program of one-third or more of the minimum credits required for the award (e.g., 20 credits for associate degree programs, 40 credits for bachelor's degree programs)

[ ] Changes in a program's focus or design

[ ] Adding or eliminating one or more options, concentrations or tracks

[ ] Eliminating a requirement for program completion (such as an internship, clinical placement, cooperative education, or other work or field-based experience). Adding such requirements must remain in compliance with SUNY credit cap limits.

[ ] Altering the liberal arts and science content in a way that changes the degree classification of an undergraduate program, as defined in Section 3.47(c)(1-4) of Regents Rules

New Paltz is accredited by NASAD, the National Association of Schools of Art and Design, which offers guidelines on the content and credit distribution for B.S. Visual Art degrees, including those (like ours) that provide general art/design study within a liberal arts framework. Specifically, NASAD recommends that the creation and study of visual arts/design/art history constitute up to 65% of the total degree credits (120). This proposed revised credit increase is from 54 to 57 credits (total degree credit is 120). The credits *percentage* increase is from 45% to 47.5% of the total degree percentage, keeping us well within NASAD recommendations (65% of the total).

Furthermore, NASAD "encourages institutions with the appropriate resources to be creative in the development of multidisciplinary curricula with artistic, intellectual, pragmatic, and professional objectives." The program revision enables B.S. Visual Arts students to take full advantage of the academic resources that New Paltz offers. This new requirement supports the multidisciplinary approach NASAD recommends and provides an opportunity for students to develop a unique knowledge base, skill set, and disposition that will enhance their personal satisfaction as well as their professional skill sets. A new required course (ARS364 Work in Progress Review I and the revised ARS365 Work in Progress Review ll) will support integration of the required minor with students' studio work. Both ARS364 and ARS365 provide scaffolded continuation assists students in making and articulating connections between their areas of academic and studio interest by providing essential links established with ARS112 Art Seminar (taken in the freshman year) and culminated with ARS491 Creative Arts Projects (taken the final semester of the Senior year).

Lastly, please note all the above NASAD guidelines were carefully reviewed and discussed with David Cavallaro, Art Department Associate Chair and NASAD specialist and primary coordinator of the departmental NASAD report. From that perspective, Mr. Cavallaro finds this program revision to be within NASAD recommendations.

b) **Provide** a side-by-side comparison of all the courses in the existing and proposed revised program that clearly indicates all new or significantly revised courses, and other changes.

Current B.S. Visual Arts (54 credits plus a required academic minor)	Proposed Revised B.S. Visual Arts (57 credits plus a required academic minor)
Required foundation courses (15 credits)	**Required foundation courses (15 credits)**
ARS100 Drawing: Visual Thinking I (3)	ARS100 Drawing: Visual Thinking I (3)
ARS101 Drawing: Visual Thinking II (3)	ARS101 Drawing: Visual Thinking II (3)

ARS102 Design: Color (3) ARS103 Design: Form (3) ARS112 Art Seminar (3)	ARS102 Design: Color (3) ARS103 Design: Form (3) ARS112 Art Seminar (3)
200/300/400-level studio courses (24 credits) Any combination of basic 200-level (maximum of 3), 300-level, and 400-level studio courses, by advisement.	**200/300/400-level studio courses (24 credits)** Any combination of basic 200-level (maximum of 3), 300-level, and 400-level studio courses, by advisement.
ARS365 Work in Progress Review *0-credit course to be taken twice (junior year and senior year)*	ARS364 Work in Progress Review l (1.5) *– New course, course weight and content to be taken junior year.* ARS365 Work in Progress Review ll (1.5) *– Revised course adds credit weight and content, to be taken senior year.*
Required cognate courses (12 credits) ARH201 Art of the Western World I (3) ARH202 Art of the Western World II (3) Any 2 upper-division art history or art theory courses, selected by advisement (6)	**Required cognate courses (12 credits)** ARH201 Art of the Western World I (3) ARH202 Art of the Western World II (3) Any 2 upper-division art history or art theory courses, selected by advisement (6)
Capstone course (3 credits) ARS491 Creative Art Projects (3)	**Capstone course (3 credits)** ARS491 Creative Art Projects (3)
Requirements outside the major: An academic minor of the student's choice	**Requirements outside the major:** An academic minor of the student's choice

c) For each new or significantly revised course, **provide** a syllabus at the end of this form, and, on the *SUNY Faculty Table* provide the name, qualifications, and relevant experience of the faculty teaching each new or significantly revised course. NOTE: *Syllabi for all courses should be available upon request. Each syllabus should show that all work for credit is college level and of the appropriate rigor. Syllabi generally include a course description, prerequisites and corequisites, the number of lecture and/or other contact hours per week, credits allocated (consistent with SUNY policy on credit/contact hours), general course requirements, and expected student learning outcomes.*

Syllabi for the following courses are included with this proposal:

ARS364 Work in Progress Review l (new course taken second semester Junior year)
ARS365 Work in Progress Review ll (revised course taken first semester Senior year)

These additional syllabi are available upon request to demonstrate course scaffolding:

ARS112 Art Seminar (initial scaffold course taken Freshman year which precedes ARS364 and ARS365)
ARS491 Creative Art Projects: BA/BS (capstone scaffold course taken last semester Senior year which follows ARS364 and ARS365)

d) What are the additional costs of the change, if any? If there are no anticipated costs, explain why.

The revision is an addition of the two, 1.5-credit courses; ARS364 Work in Progress Review l and ARS365 Work in Progress Review ll, which B.S. Visual Arts students are required to take in the revised program. In terms of anticipated costs, this revision will potentially reduce faculty assignment from 6 credits to 3 credits (two, 1.5-credit faculty assignments) per year.

Section 2.2. Other Changes

Check all that apply. Describe each proposed change and why it is proposed.

[ ] Program title
[ ] Program award

[ ] [Mode of delivery](#)
   NOTES: *(1) If the change in delivery enables students to complete 50% or more of the program via distance education, submit a [Distance Education Format Proposal](#) as part of this proposal. (2) If the change involves adding an accelerated version of the program that impacts financial aid eligibility or licensure qualification, SED may register the version as a separate program.*
[ ] [Format change(s)](#) (e.g., from full-time to part-time), based on SED definitions, for the **entire** program
   1) State proposed format(s) and consider the consequences for financial aid
   2) Describe availability of courses and any change in faculty, resources, or support services.
[ ] A change in the total number of credits in a certificate or advanced certificate program
[ ] Any change to a registered licensure-qualifying program, or the addition of licensure qualification to an existing program. **Exception:** Small changes in the required number of credits in a licensure-qualifying program that <u>do not involve</u> a course or courses that satisfy one of the required content areas in the profession.

Section 3. Program Schedule and Curriculum

a) For **undergraduate programs**, complete the ***SUNY Undergraduate Program Schedule*** to show the sequencing and scheduling of courses in the program. If the program has separate tracks or concentrations, complete a ***Program Schedule*** for each one.

   ***NOTES: The Undergraduate Schedule** must show **all curricular requirements** and demonstrate that the program conforms to SUNY's and SED's policies.*
   - *It must show how a student can complete all program requirements within [SUNY credit limits](#), unless a longer period is selected as a format in Item 2.1(c): two years of full-time study (or the equivalent) and 64 credits for an associate degree, or four years of full-time study (or the equivalent) and 126 credits for a bachelor's degree. Bachelor's degree programs should have at least 45 credits of [upper division study](#), with 24 in the major.*
   - *It must show how students in A.A., A.S. and bachelor's programs can complete, within the first two years of full-time study (or 60 credits), no fewer than 30 credits in [approved SUNY GER courses](#) in the categories of Basic Communication and Mathematics, and in at least 5 of the following 8 categories: Natural Science, Social Science, American History, Western Civilization, Other World Civilizations, Humanities, the Arts and Foreign Languages*
   - *It must show how students can complete [Liberal Arts and Sciences (LAS) credits](#) appropriate for the degree.*
   - *When a SUNY Transfer Path applies to the program, it must show how students can complete the number of SUNY Transfer Path courses shown in the [Transfer Path Requirement Summary](#) within the first two years of full-time study (or 60 credits), consistent with SUNY's [Student Seamless Transfer policy](#) and [MTP 2013-03](#).*
   - *Requests for a program-level waiver of SUNY credit limits, SUNY GER and/or a SUNY Transfer Path require the campus to submit a [Waiver Request](#) –with compelling justification(s).*

   EXAMPLE FOR ONE TERM: Undergraduate Program Schedule

Term 2: Fall 20xx		Credits per classification					
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Prerequisite(s)**
ACC 101 Principles of Accounting	4			4	4		
MAT 111 College Mathematics	3	M	3	3			MAT 110
CMP 101 Introduction to Computers	3						
HUM 110 Speech	3	BC	3			X	
ENG 113 English 102	3	BC	3				
Term credit total:	16	6	9	7	4		

b) *For **graduate programs**, complete the **SUNY Graduate Program Schedule**. If the program has separate tracks or concentrations, complete a **Program Schedule** for each one.*

   ***NOTE:** The **Graduate Schedule** must include all curriculum requirements and demonstrate that expectations from [Part 52.2(c)(8) through (10) of the Regulations of the Commissioner of Education are met.](#)*

SUNY Undergraduate Program Schedule (*OPTION: You can paste an Excel version of this schedule AFTER this line, and delete the rest of this page.*)

Program/Track Title and Award:___Visual Arts B.S._____

a) Indicate **academic calendar type**: [**X**] Semester [ ] Quarter [ ] Trimester [ ] Other (describe):

b) **Label each term in sequence**, consistent with the institution's academic calendar (e.g., Fall 1, Spring 1, Fall 2)

c) **Name of SUNY Transfer Path, if one exists: ___Art Studio_____ See Transfer Path Requirement Summary for details**

d) Use the table to show **how a typical student may progress through the program**; copy/expand the table as needed. **Complete all columns that apply to a course.**

Term 1: Fall 1						See KEY.	Term 2: Spring 1						See KEY.
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS100 Drawing: Visual Thinking I	3			3	3 (Drawing I)		
ARS102 Design: Color	3			3	3 (Design I)		
ARH201 Art of the Western World I	3	AR	3	3	3		
ENG160 Composition I, if needed	3		3				
GE/LAS elective	3	M	3				
Term credit totals:	15	6	9	9	9		

Term 2: Spring 1						See KEY.
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS101 Drawing: Visual Thinking II	3			3	3 (Drawing II)		Prereq: ARS100 minimum grade C
ARS103 Design: Form	3	AR		3	3 (Design II)		
ARS112 Art Seminar	3		3	3			
ENG170 Writing & Rhetoric	4	CWO	4				ENG160 or placement exam
GE/LAS elective	3	DEISJ	3				
Term credit totals:	16	10	10	9	6		

Term 3: Fall 2						See KEY.
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS2xx or DDF2xx Basic studio course (#1 of 3)	3			3			Two of the following, min. grade of C: ARS100, ARS101, ARS102, ARS103
ARS2xx or DDF2xx Basic studio course (#2 of 3)	3			3			Two of the following, min. grade of C: ARS100, ARS101, ARS102, ARS103
ARH202 Art of the Western World II	3	AR	3	3	3		
Minor course #1 and/or GE/LAS elective	3-4	NS1	3-4				
GE/LAS elective	3	WL1	3				
Term credit totals:	15-16	9-10	9-10	9	3		

Term 4: Spring 2						See KEY.
	Cr	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS2xx/DDF2xx Basic studio course (#3 of 3)	3			3			Two of the following, min. grade of C: ARS100, ARS101, ARS102, ARS103
ARS3xx/4xx or DDF3xx/4xx Upper-division studio course (#1 of 5)	3			3			As required for specific course and course level
Minor course #2 and/or GE/LAS elective	3	NS2	3				
Minor course #3 and/or GE/LAS elective	3	SS	3				
GE/LAS elective	3	WL2	3				
Term credit totals:	15	9	9	6			

Term 5: Fall 3						See KEY.
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS3xx/4xx or DDF3xx/4xx Upper-division studio course (#2 of 5)	3			3			As required for specific course and course level

Term 6: Spring 3						See KEY.
Course Number & Title	**Cr**	**GER**	**LAS**	**Maj**	**TPath**	**New**	**Co/Prerequisites**
ARS3xx/4xx or DDF3xx/4xx Upper-division studio course (#3 of 5)	3			3			As required for specific course and course level

Course Number & Title	Cr	GER	LAS	Maj	TPath	New	Co/Prerequisites		Course Number & Title	Cr	GER	LAS	Maj	TPath	New	Co/Prerequisites
ARH3xx/4xx Upper-division Art History/ art theory elective (#1 of 2)	3		3	3					ARH3xx/4xx Upper-division Art History/art theory elective (#2 of 2)	3		3	3			
GE/LAS elective	3	H	3						GE/LAS elective	3	USHCE	3				
Minor course #4 (upper division)	3		3						ARS364 Work in Progress Review I	1.5		1.5	1.5		N	ARS, 100, ARS 101, ARS 102, ARS 103, ARS 112, Junior standing
GE/LAS elective	3	WHGA	3						Minor course #5 (upper division)	3		3				
									ARS3xx/4xx or DDF3xx/4xx Upper-division studio course (#4 of 5)	3			3			As required for specific course and course level
Term credit totals:	15	6	12	6					Term credit totals:	16.5	3	10.5	10.5			

Term 7: Fall 4 — See KEY. **Term 8: Spring 4** — See KEY.

Course Number & Title	Cr	GER	LAS	Maj	TPath	New	Co/Prerequisites		Course Number & Title	Cr	GER	LAS	Maj	TPath	New	Co/Prerequisites
ARS3xx/4xx or DDF3xx/4xx Upper-division studio course (#5 of 5)	3			3			As required for specific course and course level		ARS491 Creative Art Projects (Writing Intensive)	3		3	3			
ARS365 Work in Progress Review II	1.5		1.5				ARS, 100, ARS 101, ARS 102, ARS 103, ARS 112, ARS 364, Senior standing		Minor course #7 (upper division)	3		3				
Minor course #6 (upper division)	3		3						Minor course #8 or elective (upper division)	3		3				
Electives (min. 3 upper-division credits)	6		0-6						Electives (min. 3 upper-division credits)	6		0-6				
Term credit totals:	13.5		3-9	4.5					Term credit totals:	15		9-15	3			

Program Totals (in credits):	Total Credits: 121-122	SUNY GER: 43-44	LAS: 71.5-84.5	Major: 57+ required minor (15-24 credits)	Elective & Other: 18	Upper Division: 45 (min.)	Upper Division Major: 24 + any upper-division courses in the required minor	Number of SUNY GER Categories: 10

KEY Cr: credits **GER:** SUNY General Education Requirement (Enter Category Abbreviation) **LAS:** Liberal Arts & Sciences (Enter credits) **Maj:** Major requirement (Enter credits) **TPath:** SUNY Transfer Path Courses (Enter credits) **New:** new course (Enter X) **Co/Prerequisite(s):** list co/prerequisite(s) for the noted courses **Upper Division:** Courses intended primarily for juniors and seniors **SUNY GER Category Abbreviations:** American History (AH), Basic Communication (BC), Foreign Language (FL), Humanities (H), Math (M), Natural Sciences (NS), Other World Civilizations (OW), Social Science (SS), The Arts (AR), Western Civilization (WC)

SUNY Graduate Program Schedule *OPTION: You can insert an Excel version of this schedule AFTER this line, and delete the rest of this page.)* **N/A**

Program/Track Title and Award:_____

a) Indicate **academic calendar** type: [ ] Semester [ ] Quarter [ ] Trimester [ ] Other (describe):
b) **Label each term in sequence**, consistent with the institution's academic calendar (e.g., Fall 1, Spring 1, Fall 2)
c) Use the table to show **how a typical student may progress through the program**; copy/expand the table as needed.
d) Complete the last row to show program totals and comprehensive, culminating elements. **Complete all columns that apply to a course.**

Term 1:				Term 2:			
Course Number & Title	**Credits**	**New**	**Co/Prerequisites**	**Course Number & Title**	**Credits**	**New**	**Co/Prerequisites**
Term credit total:				Term credit total:			
Term 3:				**Term 4:**			
Course Number & Title	**Credits**	**New**	**Co/Prerequisites**	**Course Number & Title**	**Credits**	**New**	**Co/Prerequisites**
Term credit total:				Term credit total:			
Term 5:				**Term 6:**			
Course Number & Title	**Credits**	**New**	**Co/Prerequisites**	**Course Number & Title**	**Credits**	**New**	**Co/Prerequisites**
Term credit total:				Term credit total:			
Term 7:				**Term 8:**			
Course Number & Title	**Credits**	**New**	**Co/Prerequisites**	**Course Number & Title**	**Credits**	**New**	**Co/Prerequisites)**
Term credit total:				Term credit total:			

Program Total:	**Total Credits:**	**Identify the required comprehensive, culminating element(s), such as a thesis or examination, including course number(s), if applicable:**

New: X if new course   **Prerequisite(s)**: list prerequisite(s) for the listed courses

a) If applicable, provide information on faculty members who will be teaching new or significantly revised courses in the program.

Please note: All full-time Art Dept. faculty are qualified to teach ARS364. The list here denotes a small portion of faculty who have been contacted regarding teaching ARS364 based on current course assignments.

b) **Append** at the end of this document position descriptions or announcements for each to-be-hired faculty member

(a) Faculty Member Name and Title and/or Rank at the Institution (Include and identify Program Director.)	(b) % of Time Dedicated to This Program	(c) Program Courses Which May Be Taught (Number and Title)	(d) Highest and Other Applicable Earned Degrees (include College or University)	(e) Discipline(s) of Highest and Other Applicable Earned Degrees	(f) Additional Qualifications: List related certifications and licenses and professional experience in field.
PART 1. Full-Time Faculty					
Thomas Albrecht, Professor and Assistant Dean	60%	ARS112 Art Seminar, ARS364 Work in Progress Review l, ARS365 Work in Progress Review ll	MFA, University of Washington	Painting	
Suzanne Stokes, Professor and Foundation Art Coordinator	30%	ARS364 Work in Progress Review l, ARS365 Work in Progress Review ll	MFA, SUNY New Paltz	Metal	
Matthew Friday, Professor of Critical Studies & Graduate Coordinator	20%	ARS364 Work in Progress Review l, ARS365 Work in Progress Review ll, ARS491 Creative Art Projects	MFA, Indiana State University	Painting	
Rena Leinberger, Lecturer	60%	ARS112 Art Seminar, ARS365 Work in Progress Review ll, ARS491 Creative Art Projects	MFA, School of the Art Institute of Chicago	Sculpture	
James Fossett, Professor and BS Visual Arts Degree Coordinator	60%	ARS364 Work in Progress Review l, ARS365 Work in Progress Review ll	MFA Tufts University, School of the Museum of Fine Arts, Boston	Photography	
Part 2. Part-Time Faculty					
Part 3. To-Be-Hired Faculty (List as TBH1, TBH2, etc., and provide expected hiring date instead of name.)					